

In this usage guideline, we will be explaining how you can use Google Indexing API add-on to get your website's job pages crawled immediately rather than having to wait!

We are using the [Google Indexing API](#) in this add-on so you can read about the complete configuration process from [Prerequisites for the Indexing API](#).

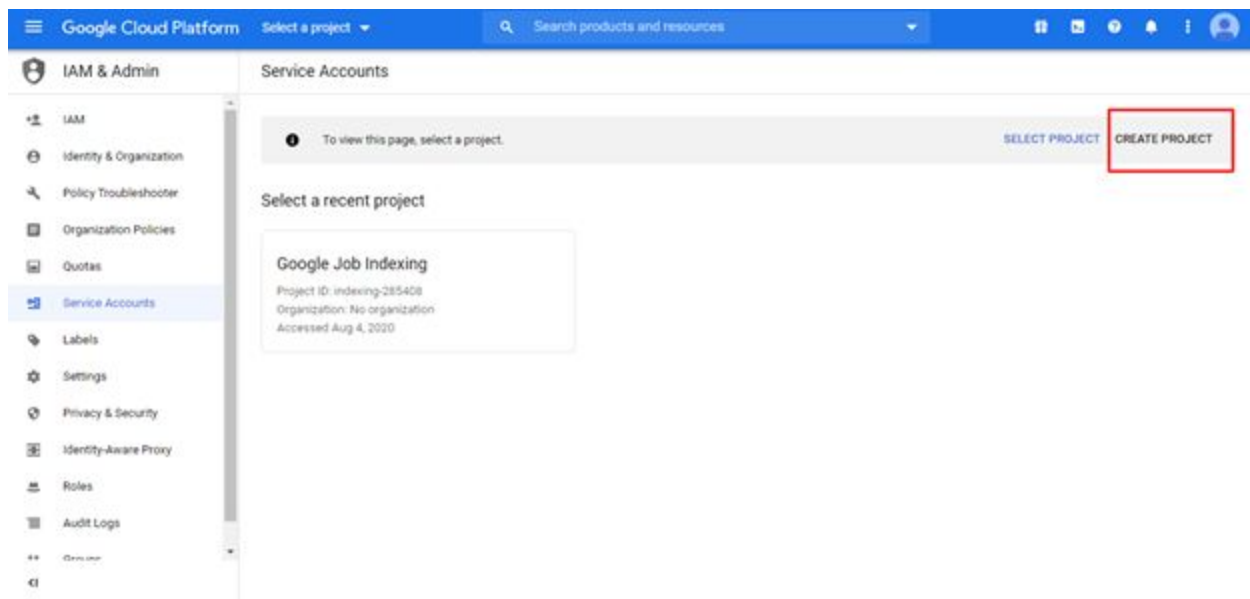
You can also read our guide below for the configuration of Google Indexing API add-on

Step 1: Plugin Installation

Download and install the Google Indexing API add-on on your website.

Step 2: Create a Service Account

- Open the Service Accounts Page. Click on **Create Project** to create a new project.



- Write a project name and then click on **Create button**

Google Cloud Platform

Search products and resources

New Project

You have 8 projects remaining in your quota. Request an increase or delete projects. [Learn more](#)
[MANAGE QUOTAS](#)

Project name *
SJB indexing Project

Project ID: sjb-indexing-project. It cannot be changed later. [EDIT](#)

Location *
No organization [BROWSE](#)
Parent organization or folder

CREATE CANCEL

- Create a service account by clicking on the button **Create Service Account**.

Google Cloud Platform

SJB indexing Project

Search products and resources

Service accounts

+ CREATE SERVICE ACCOUNT DELETE

SHOW INFO PANEL

Service accounts for project "SJB indexing Project"

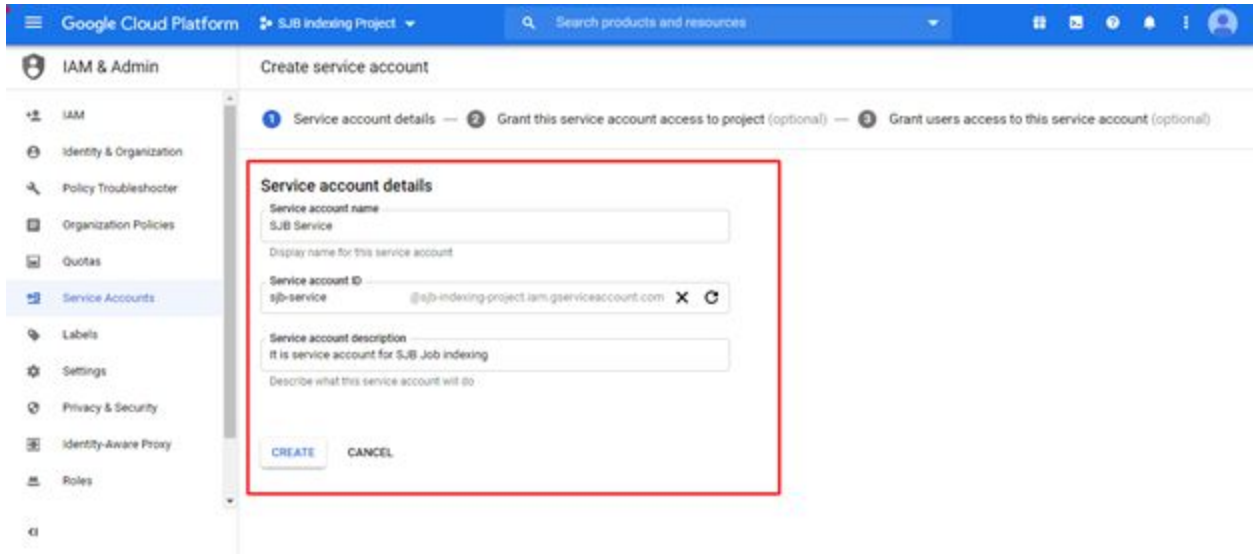
A service account represents a Google Cloud service identity, such as code running on Compute Engine VMs, App Engine apps, or systems running outside Google. [Learn more about service accounts](#)

Organization policies can be used to secure service accounts and block risky service account features, such as automatic IAM Grants, key creation/upload, or the creation of service accounts entirely. [Learn more about service account organization policies](#)

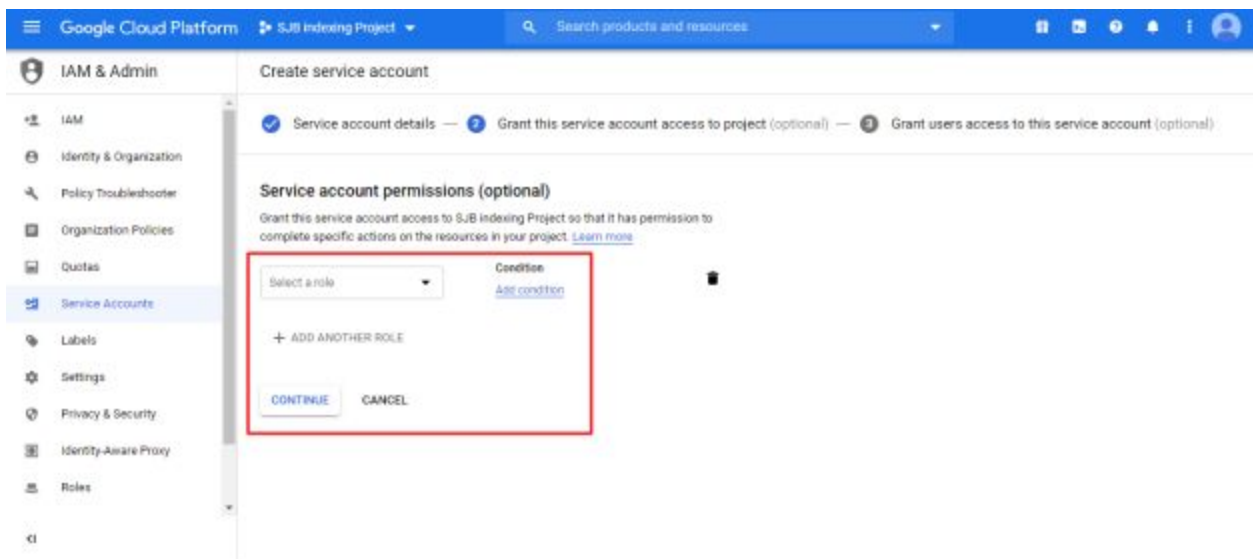
Filter table

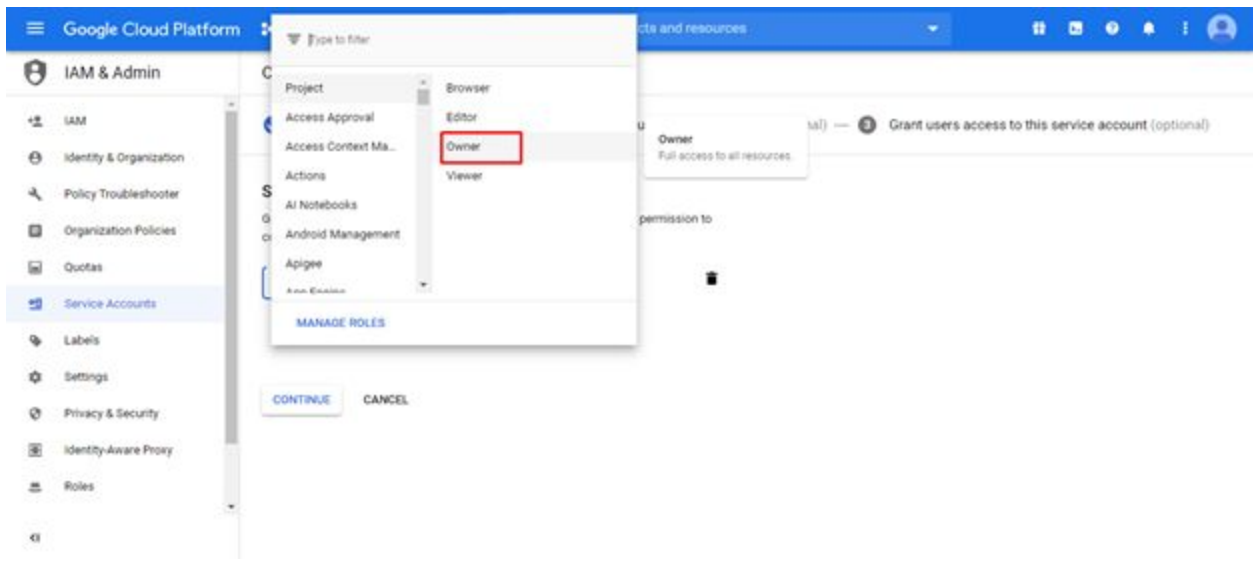
Email	Status	Name	Description	Key ID	Key creation date	Actions
No rows to display						

- Enter service account name and description and then click a **Create** button.

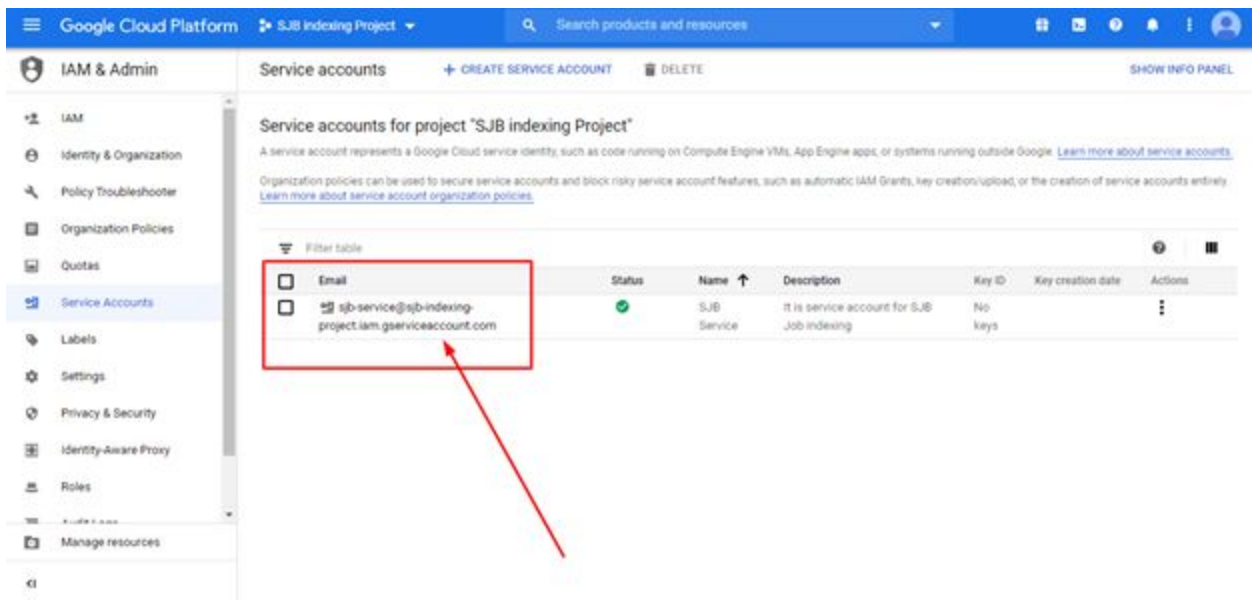


- Select a role of owner and click on the **Continue** button.

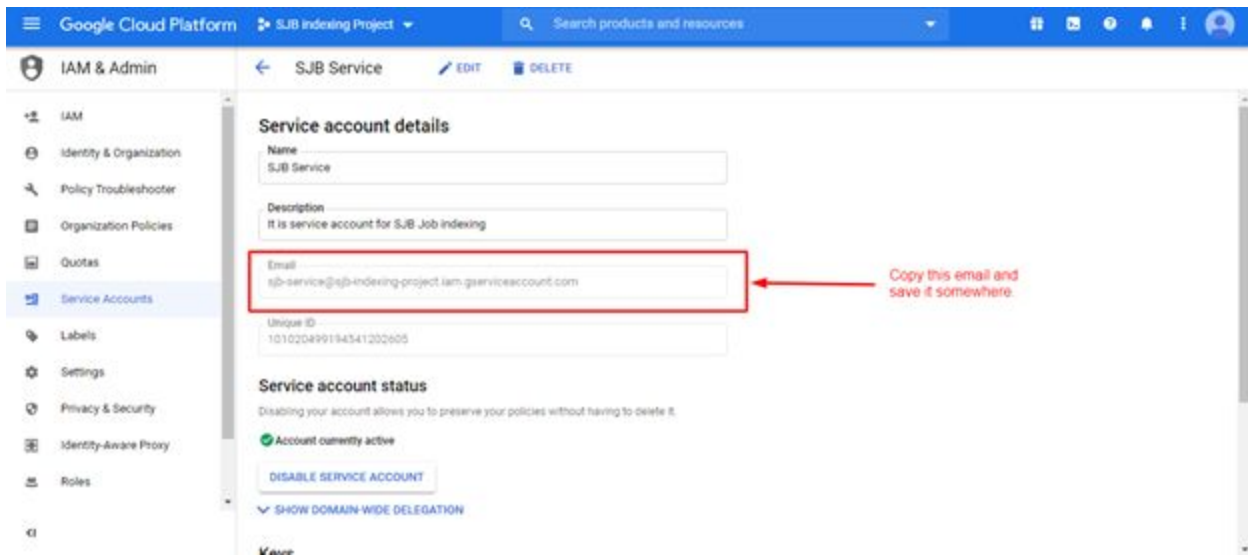




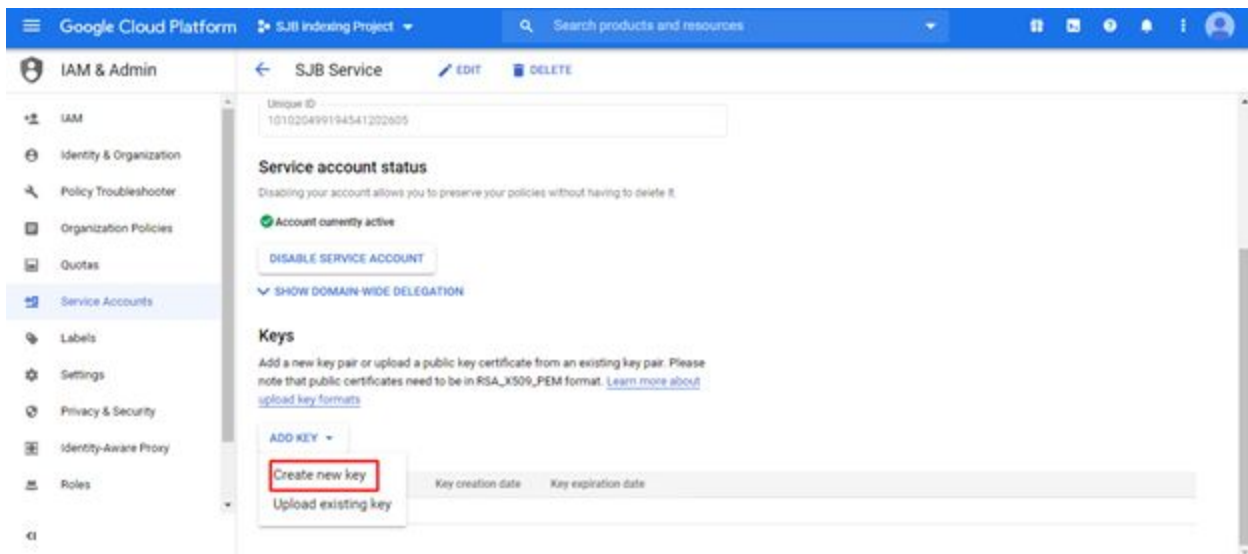
- Click on the service account details.



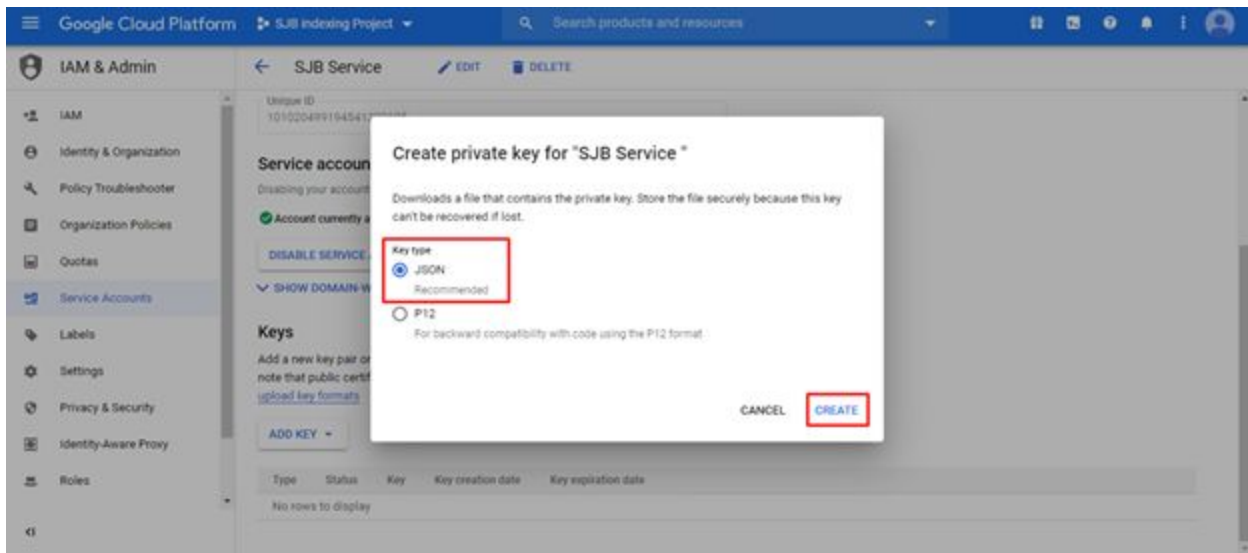
- Copy that email address and save it somewhere. You will need that email address later on.



- Click on **Create new key** button.



- Create a Private Key in JSON format and save it in your computer. You will need that JSON key later on.

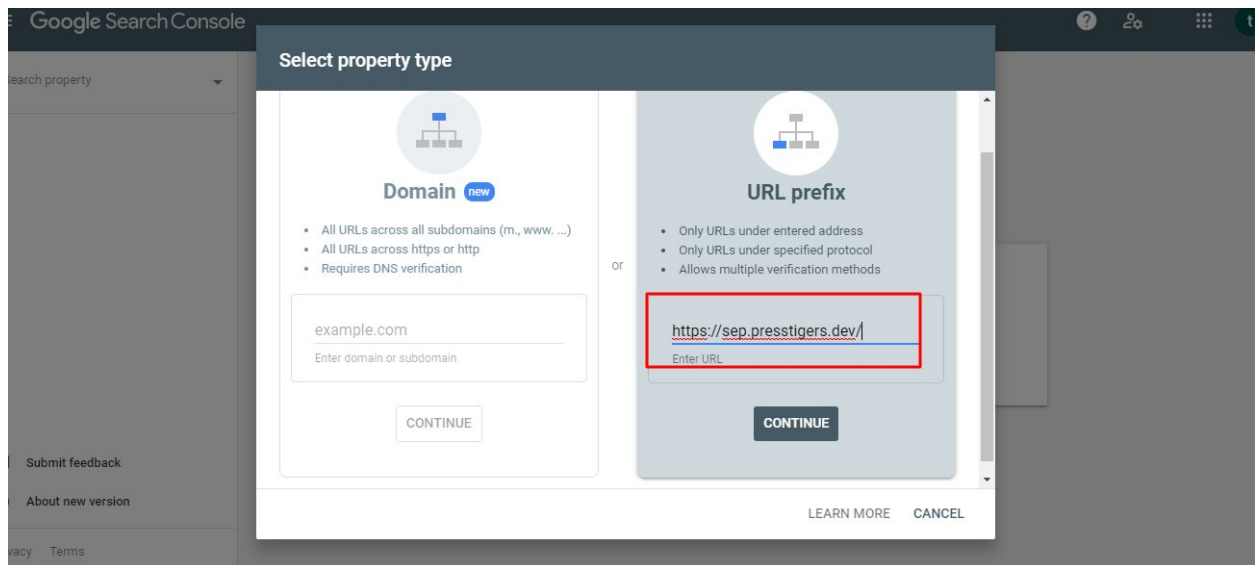


Step 3: Verify site ownership in Search Console

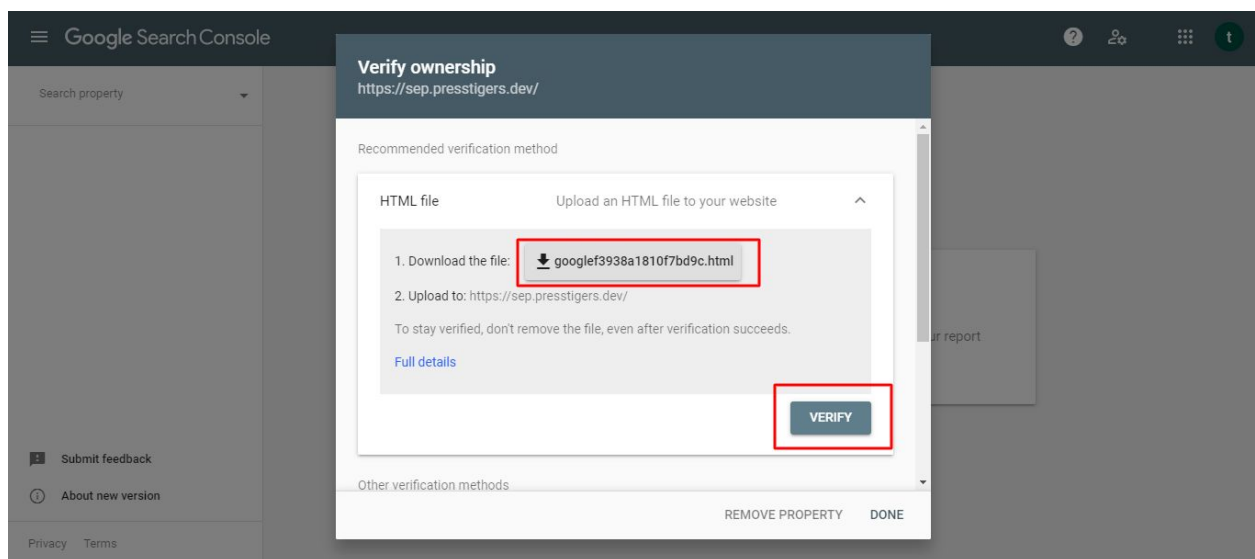
To verify ownership of your site:

- Create a property for your website or select property from google [Google Search Console](#)

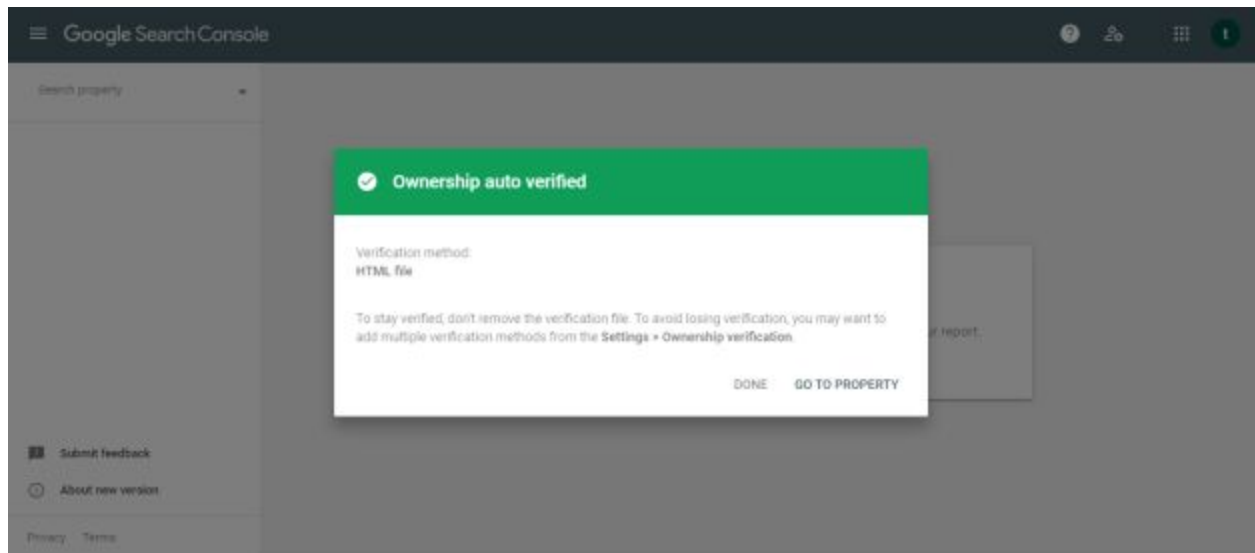
- Add your website prefix and press the Continue button.



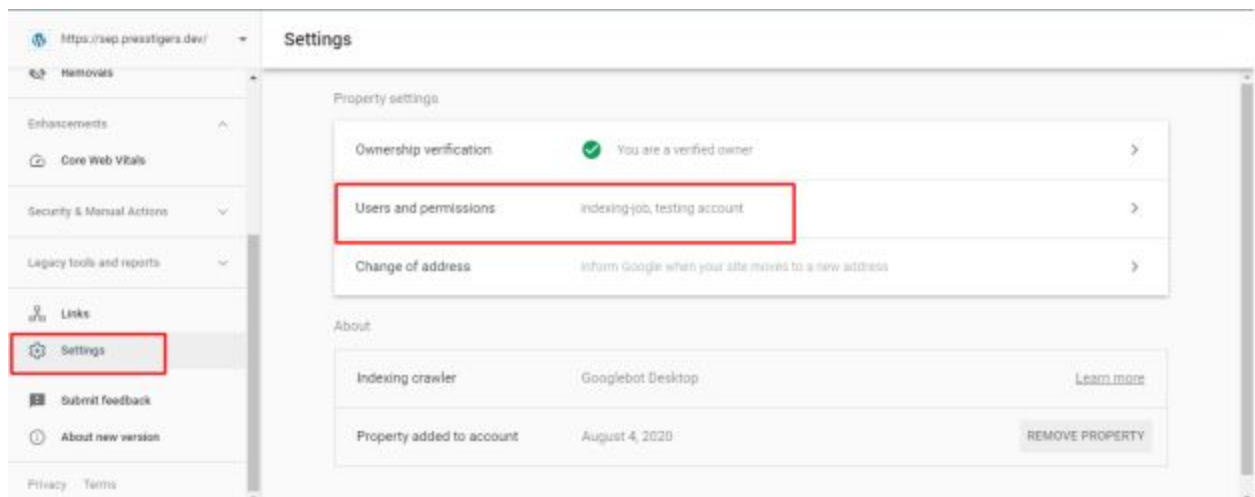
- Download the file and put it in the root directory of your website. It is for the verification of ownership. After putting that file press the Verify button.



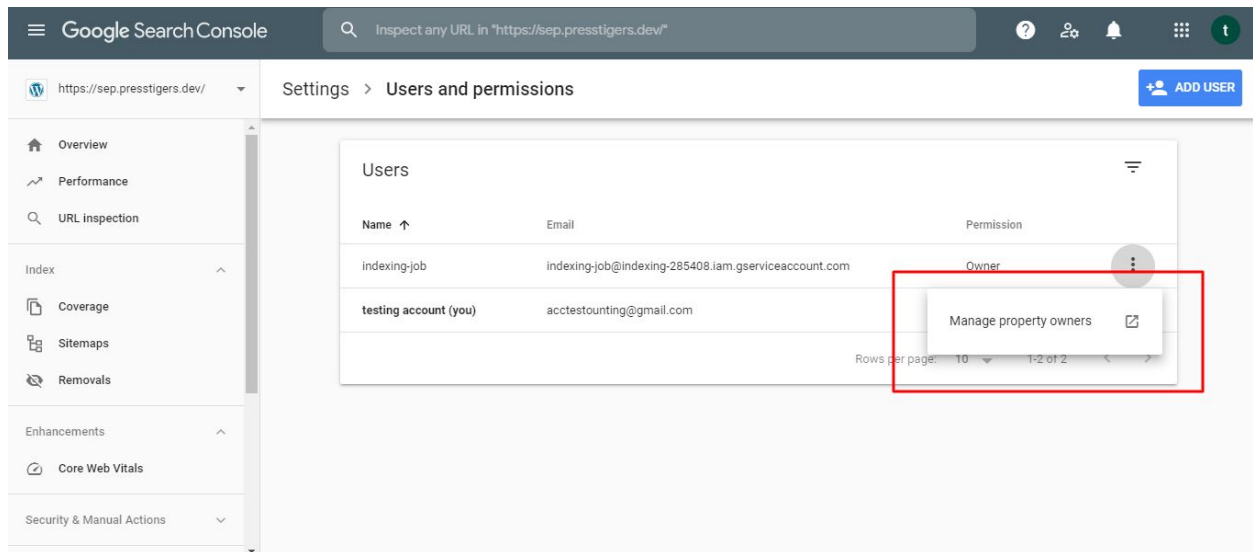
- You will receive the below message upon successful verification.



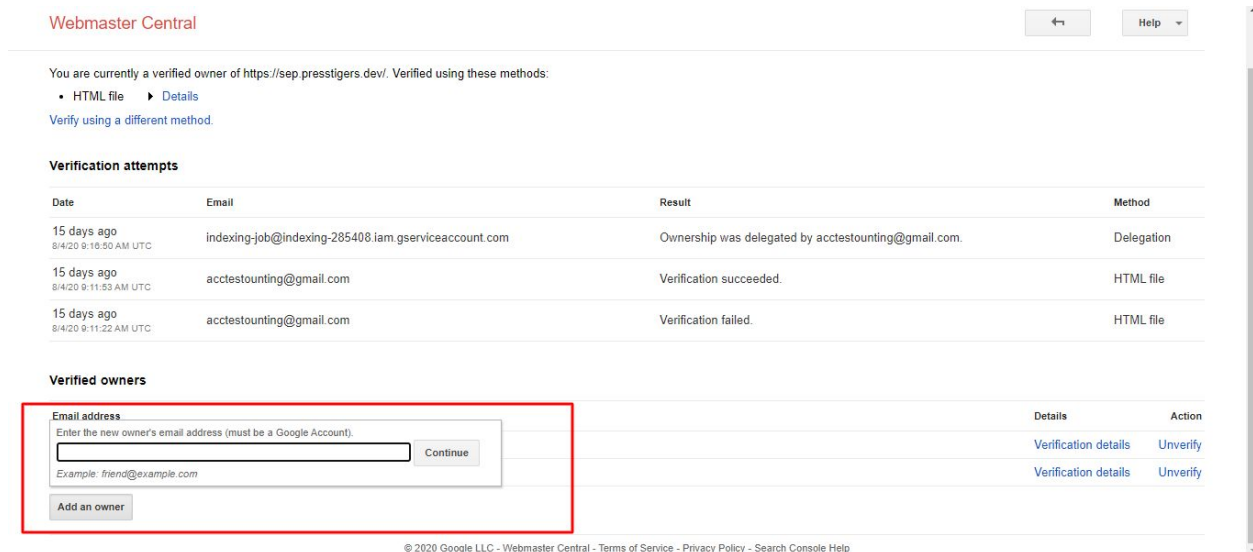
- Press settings from the left side and click on users and permission at right side.



- Verify your ownership by clicking on manage property owners.



- Add the email address which you copied in the previous step and click on add an owner. You will then become the owner of property.



Step 4: Enable Google indexing API

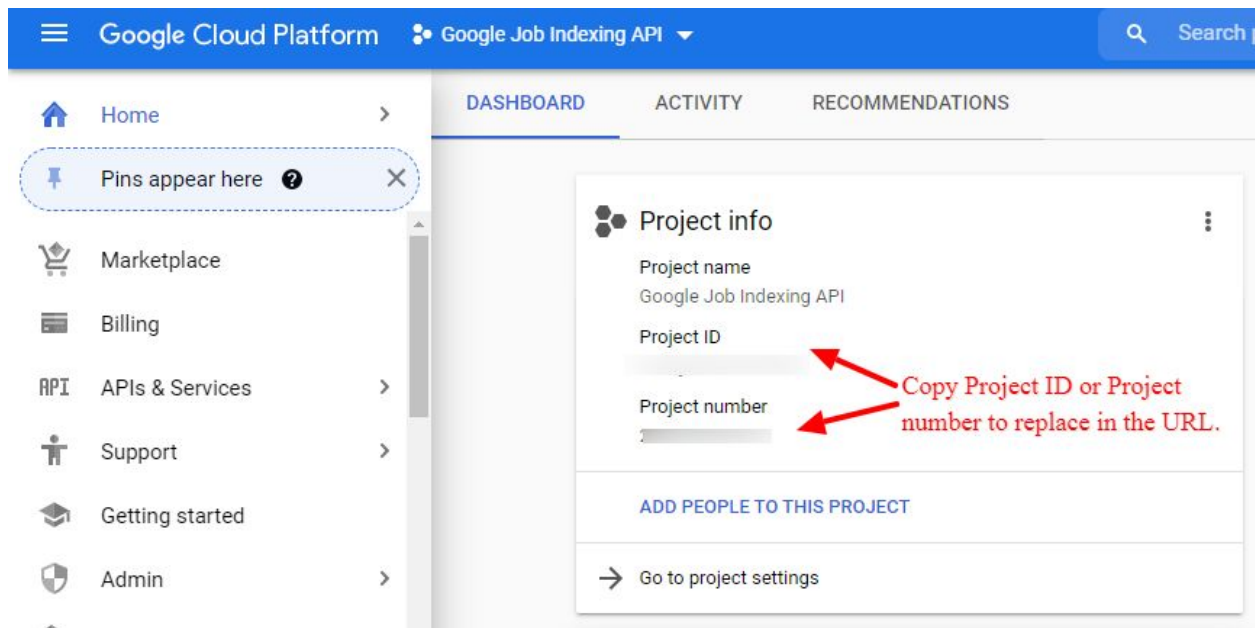
Make it sure that you have enabled the Google indexed API for the Google account which you are using for configuration.

You can do this from the following link: <https://console.developers.google.com/>

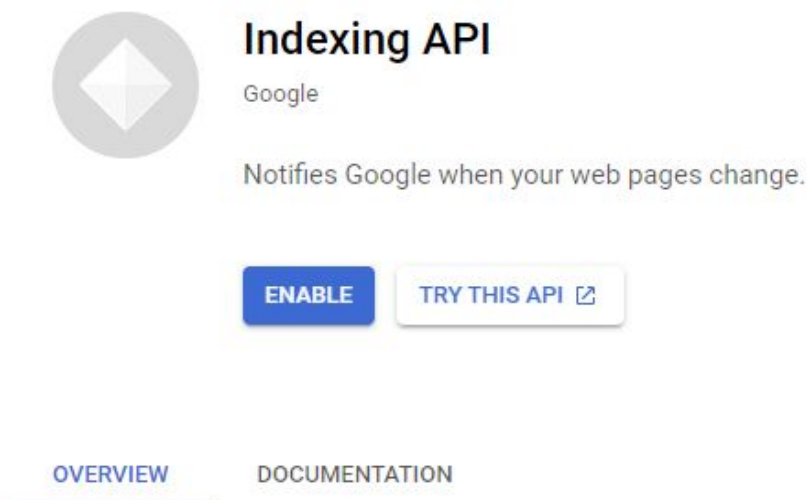
OR

Please enable it by visiting the following link and replace **{project_id}** with your Project ID or Project Name as shown in below screenshot.

https://console.developers.google.com/apis/api/indexing.googleapis.com/overview?project={project_id}

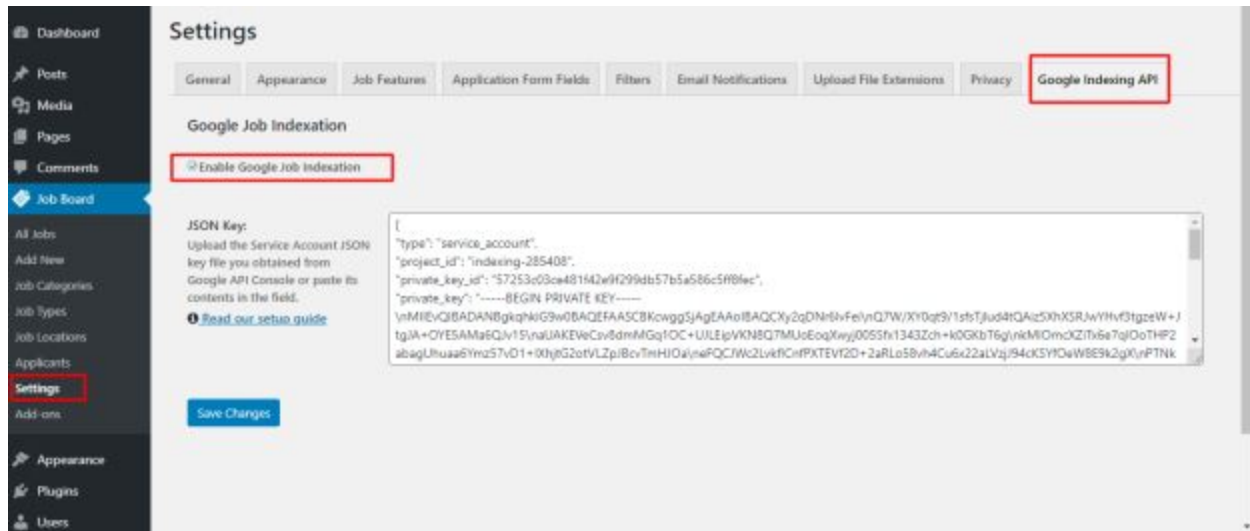


Click the "Enable" button.



Step 5: Add the JSON Key

Open the JSON file and copy the JSON Key and paste it in your website dashboard -> Job Board -> Settings -> Google Indexing API -> JSON key field. Enable the indexing API checkbox and save the settings.



Step 6: Add New Job

Whenever you will add/ Edit a new job from wordpress dashboard, make sure that you pass all details about the job so that google register it as a job.

